

Office of the Board of Administrator  
**MATHABHANGA MUNICIPALITY**  
 P.O. - MATHABHANGA ■ DIST. - COOCHBEHAR  
 (West Bengal)

MEMO No. MM/NIQ No- 16 /20-21

Dt. 25 / 09 /2020

Notice Inviting Quotation

Sealed quotations in letter head pad are hereby invited by the undersigned from the authorized dealer or Bonafied agency for the work of Concrete Guard Wall and earth filling with carried earth near the Auto Stand at ward no.- 03 under Mathabhanga Municipality. Rate to be quoted for the complete item of work.

Terms & Conditions :-

- i. Last of receiving of Quotation : 01.10.2020 upto 1.00 P.M.
- ii. Date of opening of the quotation : 01.10.2020 upto 1.30 P.M.
- iii. Intending quotationer should produce 40% credentials of a similar nature of work during the last 5 (Five) years prior to the date of issue of the tender notice
- iv. Quotation should be submitted in details specification of the items.
- v. PAN, GST, PTCC, IT-Return and Trade Licence Certificate to be enclosed along with the Quotation.
- vi. The successful Quotationer should have to execute formal agreement in duplicate which will be available in the office of the undersigned depositing Rs. @ 250.00 (Two Hundred Fifty) each along with the non judicial stamp before supplying the Equipments.
- vii. Rate should be quoted in figures as well as in words for the complete item of work.
- viii. All rights regarding acceptance or rejection of any or all quotation reserved by the undersigned without assigning any reason thereof.
- ix. Successful quotationer should have to complete the work within 15 (Fifteen) days from the date of issuing of this order. Failing which the quotation will be treated as cancelled.

Sd/-

Chairperson,  
 Board of Administrator  
 Mathabhanga Municipality  
 Dt. 25 / 09 /2020

MEMO No. MM/NIQ/16 / 13 /2020Copy to :-

- (1) The S.D.O, Mathabhanga, (2) The B.D.O , Mathabhanga - 1 , (3) The B.D.O , Mathabhanga -II, Mathabhanga Municipality, (4) Secretary, R.M.C., Mathabhanga, (5) The Ward Co-ordinator, Ward No.- , Mathabhanga Municipality, (6) The Executive Officer, Mathabhanga Municipality, (7) The Financ Officer, Mathabhanga Municipality (8) The Head Clerk, Mathabhanga Municipality, (9) The Accountant, Mathabhanga Municipality, (10) The Cashier, Mathabhanga Municipality, (11) The Storekeeper, Mathabhanga Municipality, (12) The Office Notice Board, Mathabhanga Municipality, (13) IT-Coordinator, Mathabhanga Municipality.

Chairperson,  
 Board of Administrator  
 Mathabhanga Municipality