

Office of the Board of Administrator  
**MATHABHANGA MUNICIPALITY**

P.O. - MATHABHANGA ■ DIST. - COOCHBEHAR

(West Bengal)

N.I.T. No.- 09/20-21

Dt.07/11/2020

**DETAILS NOTICE INVITING TENDER**

Sealed tenders in printed form as specified are invited by the Chairperson, Board of Administrator, Mathabhanga Municipality for the following works from the eligible tenderers as per particulars given below and will be received by the Chairperson, Mathabhanga Municipality on behalf of the Board of Administrator of Mathabhanga Municipality, P.O. & P.S. - Mathabhanga, Dist. - Coochbehar.

1.	Name of the work	Supply of 100 Ltrs. Waste Bins (60 Nos. Green & 30 Nos. Blue) within Mathabhanga Municipality. (Brand : NILKAMAL, Printing as per specification)
2.	Name and Address of the Authority	Chairperson, Board of Administrator, Mathabhanga Municipality
3.	Contractor eligible to submit tender	Reliable, bonafied resourceful contractor having experience in the similar nature (Any type) of the work valued not less than 40% of the estimated cost for single contract, executed within last 5 (five) years and also having completion certificate in proper form and up to date clearing of GST, PAYE, IT-Return, PAN card & Trade Licence etc. (Self Attested Copy)
4.	Earnest Money	Rs. 5000.00 (Five thousand) only in the form of DCR/Call Deposit on West Bengal State Co-Operative Bank Ltd., Mathabhanga Branch or any other Nationalised Bank in favour of the Chairperson, Board of Administrator, Mathabhanga Municipality payable at Mathabhanga.
5.	Printed form in which tender is to be submitted	In printed Municipal Tender Form
6.	Price per copy of the set of tender document	Rs. 750.00 (Seven hundred fifty) only.
7.	Last date of receiving application of tender documents	13.11.2020 upto 1.00 P.M.
8.	Last date & time limit for issuing tender documents	Within 23.11.2020 upto 1.00 P.M.
9.	Last date, time limit & place for dropping/Receiving of tender documents	25.11.2020 upto 1.00 P.M., at the office of the Board of Administrator, Mathabhanga Municipality
10.	Date, time & place for opening the tender	25.11.2020 at 1.30 P.M. at the office of the Board of Administrator, Mathabhanga Municipality in presence of available Tenderes.
11.	Time of completion of work	15 (Fifteen) Days.
12.	Formal Tender	The Successful contractor should have to execute formal tender in duplicate of Rupees 750.00 (seven hundred fifty) only each along with Non Judicial Stamp of Rs. 10.00 (Rupees Ten) only within 7 (Seven) days from the date of receiving work order.

The tender documents and other relevant particular (if any) may be seen during office hours in office the Mathabhanga Municipality, Application (in duplicate) along with the current credentials of satisfactory completion of similar nature & 40% of works (within last 5 years) in proper form and valid certificates of upto clearance of GST, P.TAX , IT-Return, PAN card & Trade Licence etc will have to be submitted to the office of the Board of Administrator, Mathabhanga Municipality and failing which no permission for purchase of tender papers will be accorded. Intending tenderers are requested to quote their rates after having verified the rate with the concerned schedule of rates and site condition well in advance. No authorization will be allowed to apply, purchase and to drop tender form. Percentage rate (ATPAR/Less/Above) than the put to tender should be quoted both in figure as well as in word. All correction in the tender should be with date. Any tender paper which does not fulfil any of the above condition or becomes incomplete in any shall liable to be rejected.

In additional to all usual deduction a further deduction of labour Cess (@ 1% of gross bill value made against the work).

The Chairperson, Board of Administrator, Mathabhanga Municipality reserves the right to accept or to cancel any or all the Tenders without assigning any reason thereof to the tenderers.

*Sdv*

Chairperson,  
Board of Administrator  
Mathabhanga Municipality

Dt. 07/11/2020

MEMO No. MM/Ten/1731/15/1-16/2020

Copy To :- (1) The D.M. Officer, Coochbehar, (2) District information officer, Sunity Road, Coochbehar, (3) The S.D.O Mathabhanga, (4) The B.D.O , Mathabhanga - 1 , (5) The B.D.O , Mathabhanga -II, (6) The Assistant Engineer, P.W.D., Mathabhanga (7) The Secretary, R.M.C., Mathabhanga, (8) The Executive Officer, Mathabhanga Municipality, (9) The Finance Officer, Mathabhanga Municipality, (10) The Ward Co-ordinator, Ward No.- , Mathabhanga Municipality, (11) The Accountant, Mathabhanga Municipality, (12) The Cashier, Mathabhanga Municipality, (13) The Storekeeper, Mathabhanga Municipality, (14) The Head Clerk, Mathabhanga Municipality, (15) The IT Coordinator, Mathabhanga Municipality, (16) The Office Notice Board, Mathabhanga Municipality.

*7/11/2020*

Chairperson,  
Board of Administrator  
Mathabhanga Municipality